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ERASMUS-EDU-2023-CBHE
Project number: 101128376

MOBILITY RECOGNITION FOR INTEGRATION



MORIN



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WP4. Impact and dissemination of MORIN

D4.1 – Dissemination, Exploitation and Sustainability Plan

Version	Type	Date
1.0	First draft	December 20, 2023
1.1	Second draft	January 18, 2024

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PROJECT DESCRIPTION

Project title: Mobility recognition for integration

Acronym: MORIN

Coordinator: University of Vlora, Albania

Project number: 101128376

Topic: ERASMUS-EDU-2023-CBHE

Type of action: ERASMUS LS

Project Starting date: 01 December 2023

Project duration: 24 months

Project Coordinator: **University of Vlora, Albania**

Work packages: WP1. Management, coordination and evaluation of MORIN
WP2. Mobility recognition via learning outcomes
WP3. Mobility recognition in practice
WP4. Impact and dissemination of MORIN

DELIVERABLE DESCRIPTION

Work package: WP4. Impact and Dissemination of MORIN

Deliverable: D.4.1 Dissemination, Exploitation and Sustainability Plan

Lead beneficiary: European Education Initiative (UET)

Level: Public

Type: Report

Due date: 31.01.2024



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1. Introduction

The aim of this WP is to disseminate project activities during its lifetime and to exploit its results and outcomes among other HEIs in the WB, make them known in the EU, Western Balkans and beyond, to reach out HERE experts, policy-makers, student networks, interested academics, other relevant stakeholders in mobility practices as contributing to the quality of education, employability, free movement of people, hence (regional) integration, thus become more visible nationally, regionally, and internationally.

To maximize the potential of the activities within this WP, we have selected UET among all other partners as the most appropriate to be the lead organization for its experience with managing dissemination WPs. Since its establishment, UET has created a distinguished tradition of developing curricula on IT Communications science. This WP integrates a series of dissemination activities within the project which correspond to the guidelines provided to be followed by all partners, which detail the methodology and the tools to be used for communication purposes as well as the deadlines' timeframe to meet.

They will all be laid down in the dissemination, exploitation and sustainability plan, a working document that can be amended as opportunities arise during the course of the project. It will include a set of activities requiring the involvement of all project partners, responsible for specific activities and WPs, in accordance with their role and experiences, as well as the strategy to assure effective communication between project partners and dissemination. Overall, this WP will aim to inform main target groups about the objectives, the activities, the progress, the products and the results of MORIN project to make the results and deliverables available to the target groups and to the wider audience as well as to the local and regional actors.

To enhance dissemination for increasing the project's visibility and making it sustainable even after its lifetime, the project partners' wide network and the collaboration of ESN Albania and ESN Serbia, Nis will ensure proper dissemination of project announcements, activities and results.

Some of the activities will be: designing the project logo to be used on all publications and communications for immediate recognition, visibility and credit; creating and maintaining a fully functional project website as the most important and viable dissemination tool; using a management platform for storing internal documentation; including links to the official project website on all partners' official websites, social networks, including project partners' network organizations and stakeholders who will be asked to do so; designing and printing promotional material (brochures, fliers, posters, leaflets, pens, bags, T-shirts etc.) to be distributed to participants in project activities; organizing dissemination activities—publication of MORIN newsletter, promotional videos for the project activities, promotion days at WB partners to reach out other stakeholders, other events will be targeted to promote the project (This might include conferences organized at WB partners or in which the staff from WB universities participate, info days, presentation days, YouTube promotion videos, TV appearances etc.); promoting through online tools and media—Facebook, Twitter (announcement of important “events”) and a dedicated open LinkedIn group—which will be linked with the project website and stream project activities in real time; organizing a final dissemination conference.





The dissemination activities will aim at:

- Sharing information on the project's progress and the milestones reached with stakeholders and partners;
- Enhancing MORIN's visibility;
- Sharing and promoting the project's activities, results and added value to relevant stakeholders (WB partner HEI students and staff, WB6 HEIs, HERE experts, policy-makers, student networks, potential employers);
- Promote the project's impact and regional cooperation.

The development of the Dissemination, Exploitation and Sustainability Plan will pave the way for the implementation of dissemination activities and the strategy to follow to reach out relevant stakeholders. It will be aimed to follow a specific strategy for the exploitation of project results not only during the project lifetime but also after. Since many deliverables are envisioned as manuals, mapping survey reports, progress reports on mobility recognition, revised course content, webinars, these will be made available on the project website, open access. The manual and the regional mapping report will also be published in hard copy. It will be aimed to seek the collaboration of a publisher or organization that can share partner interest with the consortium for the publication of the mapping survey, open access.

This WP will run horizontally throughout the other WPs for the whole duration of the project, with the full involvement of all partner institutions. The Final Dissemination Conference, an international conference, is expected to attract the interest and raise awareness of all the stakeholders. The project results will still be available and usable after the project is over to various interested end-users. They will also be uploaded on the project's platform powered by EACEA.

Main deliverables of this WP:

D4.1 Dissemination, exploitation and sustainability plan

D4.2 Project website and promotional materials

D4.3 MORIN Newsletter

D4.4 Final conference

D4.5 Social media

D4.6 Mid-term report on the implementation of the Dissemination, exploitation and sustainability plan

D4.7 Final report on the implementation of the Dissemination, exploitation and sustainability plan

2. MORIN Dissemination Strategy

2.1 Purpose of Dissemination Strategy

Dissemination is one of the core activities of the MORIN project to ensure successful performance of planned activities and for project transparency, visibility and sustainability. This document is developed as part of the MORIN project ERASMUS-EDU-2023-CBHE, co-funded by the European Union. The aim of this Dissemination Strategy is to ensure that the results and activities of MORIN are fully





disseminated to stakeholders, target groups including students, academic staff, relevant public institutions, other HEIs in Albania and in the WB, and the public at large.

The expected results of the MORIN dissemination strategy are: awareness-raising about the project, and informing the target audiences and the general public about the project outputs and results. This will be done mainly through activities during the initial stage of the project and will be actively supported by the dissemination tools.

However, during the whole lifecycle of MORIN project, the coordinator and all the project partners will create publicity for the project to attract potential future stakeholders and ensure maximum impact through communication to the target groups of the benefits that the project provides and of ways to exploit the results, as well as to promote active participation in the project.

2.1.1 Dissemination Objectives

The main aim of the dissemination strategy is to share knowledge among the project partners and the interested stakeholders, in the field of the theory-to-practice centers for knowledge transfer that facilitate linkages to the business and policy sector and allow cooperation with civil society and media.

- Identifying target groups at different territorial levels: national, regional, EU.
- Identifying the communication needs of the target groups.
- Establishing core messages of the project, to be disseminated to the target groups.
- Identifying dissemination methods and tools.
- Disseminating the results, solutions, and knowledge collected within the project to the general audience.
- Defining timing of dissemination activities.
- Defining partners' responsibilities in dissemination activities.

The dissemination activities will be therefore focused on:

- Raising awareness by informing the general audience about the project work.
- Dissemination of understanding by educating the target audience about the project work.
- Reaching the target audience, which can directly benefit from the project work.

2.2 Communication within Project Context

MORIN project visibility will be achieved by:

- using different online and offline communication channels (including, but not limited to: website, social networks (Facebook, Instagram and LinkedIn, Whatsapp group), dissemination materials, at least two national newspaper articles, one policy paper and one research paper, info day open for the stakeholders and public in general, organization of roundtable with stakeholders and final conference;





- accurately strategizing the use of each tool to target a specific audience segment to maximize the tool's potential, creating a distinctive visual, graphic identity, which the coordinator will use to ensure a consistent image of the project across its dissemination material, thus allowing the wider public to better recognize and understand the project.
- Dissemination of results is an integral part of MORIN throughout its lifetime: during the project, and even after European funding has ended.
- contacting relevant media e.g. at the local or regional level, involving other stakeholders in transferring results to end users/new areas/policies.
- A final report stage - uploading the final project results and an update of the project description on the Erasmus+ Project Results Platform.
- Continuing further dissemination, developing ideas for future cooperation; evaluating achievements and impact, contacting relevant media, contacting policymakers if relevant, cooperating with the European Commission by providing useful inputs to its dissemination and exploitation efforts.

2.3 Dissemination, Target Groups and Stakeholders

To achieve the best possible results during the project realization and its dissemination, the target groups which could be affected by project results should be identified. The primary goal of MORIN is to provide relevant and actual information to different stakeholders for possible approaches and ways to transfer theory to practice related to recognition through established specific bodies.

At the local level, all target groups will be reached by dissemination tools, such as delivering promotional materials to students and citizens, the project website, social and digital media. This kind of information will raise awareness about the importance of improving knowledge and skills in theory-to-practice units for knowledge. Academic staff will be the main beneficiaries in terms of pedagogical capacities, digital resources and good practices for increasing awareness among students about EU integration topics.

At the institutional level, all project partners will have a better engagement of students through research theses in topics related to the EU integration as they will be given the opportunity to also take lectures on this topic. The project partners will be able to share their knowledge and EU good practices with other HEIs in the region, contributing to regional and European level of participation.

At the European level, Albanian stakeholders will benefit from the rich experience of EU and other program country partners that will participate and contribute in most activities as well as in the field research in EU integration topics.

2.3.1 Key Messages

Once the purpose and audience of the dissemination are clear, the key messages can be defined. The principal guidelines for key messages are to:





- Be clear, simple, and easy to understand. The language should be appropriate for the target audience, and non-technical language will be used where possible.
- Be tailored to the target groups. It is of paramount importance to carefully consider what they should know about the project. It is possible to send the same message to different audiences, but the relevance of the message to the target group should be revised each time.
- Information should be correct and realistic.

Key messages are:

- Active engagement of students in the topics of EU integration.
- Effective and sustainable collaboration between MORIN Partner country HEIs and EU partners.

Following keywords will be used in dissemination materials:

#erasmusplus #eu #CreditRecognition #StudentMobilities #Learningoutcomes #Globalization
#skillsidentification #employability

2.4 Programme Logo

Unless otherwise agreed with EACEA, all communication activities related to the action for which we received funding must acknowledge EU support and display the European flag emblem and funding statement below.

Communication activities include all websites, media relations, conferences, seminars, information material such as brochures, leaflets, posters, presentations, etc., in electronic form, via traditional or social media, etc.

We must also acknowledge EU support and display the European flag emblem and funding statement in all dissemination activities and on all infrastructure, equipment, vehicles, supplies or major results funded by the grant that you received from EACEA.

Downloadable European flag emblem and funding statement for recipients of EU funding



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In addition to the Dissemination Plan, the project coordinator will also consider the relevant European Commission documents: (https://ec.europa.eu/programmes/erasmus-plus/programme-guide/introduction/how-to-read-programme-guide_en).

2.5 MORIN Website

A user-friendly, well-designed and easily accessible website will be established and will be functional in its full capacity. Within the duration of the project, the website will be constantly updated with project activities and results of the project (reports, presentations of the events and trainings, meetings, etc.), besides the use of the EU Dissemination Platform for the mainstreaming and multiplication of project results and highlighting good practices. The website activity is and will be monitored using Google Analytics, a tool that tracks and reports visitor traffic and gives a complete picture of the behavior of the website audience.

The MORIN project summary on website will consist of the following elements:

- context/background of the project,
- objectives of the project,
- number and profile of participants,
- description of activities; methodology to be used in carrying out the project,
- a short description of the results and impact envisaged,
- the potential longer-term benefits.

2.6 Social Media

Dedicated social media accounts (Facebook, Instagram, TikTok, LinkedIn and Youtube) will be created early in the project (Month 3). These accounts will be sustained and continuously fed with new elements as they represent an important way for the consortium to be in touch with the MORIN target groups, and especially young people. The European University of Tirana (UET) is overall responsible for managing and enriching these accounts. However, all project partners involved are expected to send to UET any interesting information related to the project that can be communicated via the MORIN social media accounts.

2.7 Internal Communication

Internal communications define the communication between the Project Manager and the staff involved in the implementation of the project as well as the university's management level. The main premises on which this communication will be based are transparency, participation, openness and inclusion in the decision-making process.

The message for dissemination will be developed based on each activity and result of MORIN and will be consulted with the project manager, UET academic staff involved, technical staff responsible for dissemination as well as with the PR office.





2.7.1 Direct Communication

The project team will have official project meetings throughout the duration of the project. The project meetings are organized by the Lead Partner and the hosting partner. More details are set out in the Project Management Plan and Grant Agreement as well.

The means of communication:

- Day-to-day electronic communication by emails;
- Regular online meetings;
- Management software

For project dissemination and reporting purposes, all partners will use common unified templates such as meeting agenda, PPT, attendance list, letterhead/word doc template prepared by the WP leader – UET.

2.7.2 Leaflets as Promotional Materials

MORIN leaflet includes the presentation of the project objectives, target groups, and benefits, as well as all events and activities. It will be downloadable from the project website and it will be printed to be used in different activities and events, along with a project roll-up. Further targeted promotional material should be prepared to ensure the maximum dissemination of the project. Printed dissemination material will be aligned with the relevant guidelines of the European Commission, will agree with the graphical identity of the project, and clearly state the EC’s support.

2.8 External Communication

2.8.1 Mass Media

The scope of the mass media communication activities will be to inform the general public about MORIN through news agencies and mass media with general or specialized interests. These media include local and national TV and radio channels, web media, newspapers, and magazines with a wide audience. The MORIN project shall be disseminated through mass media at least at the beginning and in the end of the project implementation.

2.8.2 Participation in Targeted Events

Networking is a crucial way to share and exchange professional experiences and disseminate the project results. A common way to achieve effective dissemination is the participation of the MORIN stakeholders and collaborators in targeted events where MORIN will be presented, but also in those events that are not related to MORIN, and nonetheless MORIN will be mentioned or presented. Personal contacts and presentations through attendance at relevant workshops, conferences, fairs, and other events are ranking top of the list of most popular dissemination channels.

2.8.9 Final conference

A two-day final conference will be organized in Vlora, Albania by UV in collaboration with the other project partners. The call for papers will be prepared, circulated and announced a year in advance. It will be prepared by UV and consulted with all project partners. The tentative topic of the conference is: “Mobility recognition: revision of approaches and practices for regional integration”. The call for papers will provide details on the selected topic of the conference and modes of paper proposals





presentation and submission—explanatory intro about the topic, sub-thematic areas for proposing talks by potential interested participants, abstract submission details, info about the language(s) of the conference, format (blended).

The final conference will serve as a culminating event to share and disseminate the project's outcomes, findings, and achievements. The purpose of such a conference is to bring together stakeholders, project partners, experts, and the broader community to discuss, showcase, and reflect on the project's results. After the conference, the papers presented will be collected. The papers will then be published in the conference proceedings. UV and UET will work together to finalize the volume. Project partners will review the document before final publication.

The volume will be published in English and made available in two formats – hard copy and electronic (pdf). A link on the project website will immediately direct users to the book.

3. Data Protection and Processing

Regarding Data Protection and Processing by the Beneficiaries, the project partners must process personal data under the Agreement in compliance with the applicable EU, international and national law on data protection. They must ensure that personal data is:

- processed lawfully, fairly and in a transparent manner in relation to the data subjects,
- collected for specified, explicit and legitimate purposes and not further processed in a manner that is incompatible with those purposes,
- adequate, relevant and limited to what is necessary in relation to the purposes for which they are processed,
- accurate and, where necessary, kept up to date,
- kept in a form which permits identification of data subjects for no longer than is necessary for the purposes for which the data is processed,
- processed in a manner that ensures appropriate security of the data.

The beneficiaries may grant their personnel access to personal data only if it is strictly necessary for implementing, managing and monitoring the Agreement.

For more information on EU Regulation and compliance with data protection laws, the coordinator will refer to Article 15 of the Grant Agreement.

4. Sustainability Plan

The project design has envisioned results that offer sustainability and usability even after the project is over. The partners in this project, relevant departments/faculties, are in the first steps of international cooperation and implementation of mobility projects and as such need the project results to build the capacities of their academic staff, make their study programmes comparable by rewriting LOs for student- centred learning, hence improving recognition.

Such provisions, along with other more formal ones taken (documents developed and introduced - guidelines, regulations, self-assessment tool, repository), will be used continually in the long run by





academic staff and students to ensure the quality of study programmes, enhance their comparability, provide transparency of the procedures followed by the university. Moreover, these results will remain usable even beyond the consortium, as open access sources, which can be adapted to other HEIs' needs in the region or beyond. The project offers models that can be replicated in other contexts and educational settings. The provisions for sustainability will be detailed in the sustainability plan but can be summarily presented below. As it can be noted in the sustainability plan below, we have envisioned activities and outcomes that are meant to be used after the project's lifetime as well as a strategy to enable and sustain their usage, that is, project website, social media, open-access publications, revised course syllabi, webinars available on YouTube, guidelines and regulations adopted institution-wide for use during academic recognition procedures, a mobility repository to include and update all mobility related documentation that will make the process transparent. This strategy aims not only to sustain the good practices and outcomes of MORIN for the consortium partners but also to transfer them to other Western Balkan Universities.

Below the sustainability plan:

<i>Sustainable outcomes</i>	<i>Strategy to ensure their sustainability</i>	<i>Resources needed to ensure sustainability</i>	<i>How the results will be used</i>
Self- assessment tool for the recognition of study periods abroad	-Available on the project website even after the end of the project -Adopted by partners as part of the quality assurance measures/activities	-Active project website - Or available link directing to the tool -Human resources - QA Unit at HEI	The tool can be routinely used as part of their quality plan. The findings will be analysed and interpreted in a report that will be integrated in the HEI's annual report.
Webinars on academic recognition practice	-Keep the project's account on YouTube active -Have a special link on the project website directing to them	-Active project website -Active YouTube account of MORIN	To frequently inform academics involved in recognition procedures at their HEI by inviting them to watch the webinars on YouTube.
WB6 mobility recognition practices mapping report	-Open access on the project website -Print copies entered in the partners' libraries	-Active project website -Or available link directing to the report -Libraries	As a research report to be referred to for future research- related purposes or policy papers.
Guidelines on recognition via learning outcomes	-Available on the project website even after the end of the project -Available on the partners' website -Available in pdf for easy circulation even by email	-Active project website -Activate partners' websites	-The document will be continuously read by academics involved in recognition committees. -It will be adopted by other WB HEIs to provide guidance on the process. -It will be used institution wide to improve course content by rewriting their LOs
Regulation on recognition of study periods abroad	-Available on the partners' website -Available on the project website even after the end of the project	-Active project website -Activate partners' websites	It will be used institution-wide to harmonise and systematize the recognition process at WB HEIs.
Mobility repository	-Available on the project website even after the end of the project	Active project website	





	- Constantly reviewed and updated with new documents, reference docs and guides		It will be used by students and academic staff to prepare for mobility.
Conference proceedings publication	-Open access on the project website -Print copies entered in the partners' libraries -Available through other channels - student networks, social media	-Active project website -Or available link directing to the publication -Libraries	It showcases and thematically brings together research, project results and good recognition practices from different countries in an edited volume.

5. Other

Promotional materials

- Annex 1. Project Logo
- Annex 2. Roll-up
- Annex 3. Leaflet
- Annex 4. Notebook
- Annex 5. Pens
- Annex6. Bags

Project templates

- Annex 7. PPT
- Annex 8. Letterhead
- Annex 9. Attendance List
- Annex10. Agenda
- Annex 11. Deliverables Report

For info for dissemination, we the coordinator will refer to: guidelines on visual identity in the programming period of 2021-2027 available here: https://www.eacea.ec.europa.eu/about-eacea/visual-identity/visual-identity-programming-period-2021-2027/european-flag-emblem-and-multilingual-disclaimer_en#ref-1-european-flag-and-funding-statement





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for Integration**



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Partners:

1. Project Leader: University of Vlora "Ismail Qemali" – Coordinator, Albania
2. European University of Tirana, Albania
3. Professional College of Tirana, Albania
4. AAB College, Kosovo
5. College "Biznesi", Kosovo
6. Palacký University Olomouc, Czechia
7. University "St. Kliment Ohridski", North Macedonia
8. University of Nis, Serbia



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WP Name

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Work package:

Deliverable:

Lead beneficiary:

Level:

Type:

Due date:



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Mobility Recognition for Integration

AGENDA

WP Name:

Deliverable name:

Host/ Responsible:

Consortium

1. Project Leader: University of Vlora "Ismail Qemali" – Coordinator, Albania
2. European University of Tirana, Albania
3. Professional College of Tirana, Albania
4. AAB College, Kosovo
5. College "Biznesi", Kosovo
6. Palacký University Olomouc, Czechia
7. University "St. Kliment Ohridski", North Macedonia
8. University of Nis, Serbia



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Project number: 101128376

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Presence List

Name of the event

WP number:

Deliverable number:

Date:

Venue:



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